



University of Kurdistan Hewlêr

زانکۆی کوردستان ههولێر

Vacancy Announcement

Lecturer in Pharmacy

The University of Kurdistan Hewlêr (UKH) seeks qualified academic professionals who will contribute to the development of the Pharmacy Department through high-quality teaching, research, student support, academic administration, and engagement with the wider community.

The University reserves the right and may offer a lower position level based on the selected candidate's qualifications, experience, and institutional needs.

Job Purpose:

To contribute to the delivery and development of undergraduate education in Pharmacy through teaching, assessment, research, supervision, quality assurance, and academic service. The postholder will support the Department in maintaining high academic standards and delivering programmes that meet University and relevant professional requirements.

Vacancy Title: Lecturer in Pharmacy

Vacancies Available: 2

School/Department: School of Medicine – Pharmacy Department

Job Family: Academic

Type of Contract: Part-Time

Hours of Work: 15 Hours/Week

Place of Work: University of Kurdistan Hewlêr

Reporting To: Head of Pharmacy Department

Appointment Duration: One Year

Probation: Three Months

Application Deadline: Applications are open until the positions are filled.

JD Version: 260726-2

University of Kurdistan Hewlêr

30 Meter Avenue, Erbil, Kurdistan Region – Iraq

Telephone: +964 (0) 750 857 8811 E-mail: jobs@ukh.edu.krd Internet: <http://www.ukh.edu.krd>



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DUTIES AND RESPONSIBILITIES

Teaching and Assessment

- Deliver assigned undergraduate modules and learning activities within Pharmacy in accordance with the approved part-time workload.
- The standard teaching load for full-time academic staff is 4–6 modules per semester. For this part-time appointment, the teaching load will be allocated proportionately according to the approved working hours and Department requirements.
- Prepare and deliver lectures, seminars, tutorials, practical sessions, and other learning activities using appropriate teaching methods and technologies.
- Design, review, and update modules and programmes to reflect current developments in Pharmacy and comply with University quality-assurance policies and relevant professional, statutory, and regulatory requirements.
- Develop valid and appropriate assessment methods aligned with approved learning outcomes and module descriptors.
- Mark and moderate assessments accurately and within established deadlines and provide constructive and timely feedback to students.
- Supervise undergraduate projects, dissertations, and other scholarly work as assigned.
- Maintain accurate module, assessment, attendance, and student-progress records.

Student Support

- Provide academic guidance, tutorials, and scheduled office-hour support to students.
- Monitor student attendance, engagement, and academic progress and follow up concerns in accordance with University procedures.
- Promote an inclusive, professional, and academically supportive learning environment.

Research and Scholarly Activity

- Conduct research and scholarly activities in Pharmacy and publish in reputable academic or professional journals.
- Ensure that research and scholarly activities inform teaching and contribute to the University, the Kurdistan Region of Iraq, and the wider academic community.
- Present research at national and international conferences, seminars, and symposiums, as appropriate.
- Contribute to research proposals, grant applications, consultancy, knowledge transfer, and income-generation activities where appropriate.

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- Support the development of the Department's research culture and collaborate with colleagues and external partners.

Academic Administration and Quality Assurance

- Participate actively in Department, School, and University committees and meetings as assigned.
- Contribute to programme review, accreditation, quality assurance, curriculum development, student recruitment, and promotional activities.
- Undertake module coordination, programme coordination, examination duties, invigilation, and other academic administrative responsibilities as assigned.
- Contribute to the preparation of reports, academic documentation, and evidence required by the University and external bodies.

Society Engagement

- Contribute to public service, professional engagement, community initiatives, consultancy, and knowledge-transfer activities relevant to Pharmacy.
- Represent the University professionally in external academic and community activities when authorised.

Confidentiality

- Maintain the confidentiality of student, staff, assessment, research, committee, and University information and records at all times.
- Handle sensitive information with discretion and in accordance with University policies and applicable requirements.

Other Duties

- Perform any other reasonable duties commensurate with the nature and level of the post as requested by the line manager.



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PERSON SPECIFICATION

Qualifications

- A PhD in Pharmacy, Pharmaceutical Sciences, Clinical Pharmacy, Pharmacology, Pharmaceutics, Medicinal Chemistry, or another closely related field from a recognised institution.
- Relevant professional registration or eligibility for registration is desirable where applicable to the specialism.

Pedagogy Requirement

- A recognised university-level teaching certificate is required.

Experience

- A consistent record of university-level teaching in the relevant specialised area.
- Experience of module design, assessment, moderation, student support, and supervision of projects or dissertations.
- A developing or established record of research and publication appropriate to the level of appointment.
- Experience of programme development, academic quality assurance, accreditation, or committee work is desirable.

Knowledge and Skills

- Strong specialist knowledge in the relevant area of Pharmacy, supported by a broad understanding of the discipline.
- Ability to teach in English.
- Ability to teach across modules and curricula and to use appropriate digital learning technologies.
- Strong research, academic writing, analytical, communication, planning, and organisational skills.
- Ability to work effectively with colleagues and students from different cultures and backgrounds.
- Commitment to high-quality teaching, continuous professional development, research, and academic service.

Personal Attributes

- Professional, collegial, and committed to academic integrity.
- Student-focused and committed to creating a positive learning environment.
- Able to work independently and collaboratively and to meet academic deadlines.
- Able to exercise discretion and maintain confidentiality at all times.

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HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd, indicating the specific Vacancy Title: Lecturer in Pharmacy, and inserting the most recent passport-size photo in the designated area on the Application Form.
 - Only complete applications, consisting of the Application Form (with the most recent photo), Personal Statement, and CV, will be considered.
 - The photo must be 45mm x 35mm and no less than 150 pixels in quality.
 - Applications that do not specify the vacancy applied for will not be considered.
 - An Application Form is available under 'Vacancies' on the University website (www.ukh.edu.krd).
 - Only short-listed candidates will be contacted for an interview.
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