



University of Kurdistan Hewlêr

زانکۆی کوردستان ههولێر

Vacancy Announcement

Laboratory Assistant in Dentistry

Job Purpose:

To support the Dentistry Department by delivering supervised clinical and skills-laboratory instruction, guiding students in the safe development of practical competencies, and providing appropriate patient care within the scope of professional practice. The postholder will help maintain sufficient clinical learning opportunities and ensure that teaching and patient-care activities are safe, organised, and professionally delivered.

Vacancy Title: Laboratory Assistant in Dentistry

Vacancies Available: 4

School/Department: School of Medicine – Dentistry

Job Family: Administration

Type of Contract: Part-Time

Hours of Work: 20 Hours/Week

Place of Work: University of Kurdistan Hewlêr – School of Medicine

Reporting To: Head of Department

Appointment Duration: One Year

Probation: Three Months

Application Deadline: Applications are open until the positions are filled.

JD Version: 260726-4

University of Kurdistan Hewlêr

30 Meter Avenue, Erbil, Kurdistan Region – Iraq

Telephone: +964 (0) 750 857 8811 E-mail: jobs@ukh.edu.krd Internet: <http://www.ukh.edu.krd>



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DUTIES AND RESPONSIBILITIES

Clinical and Skills Laboratory Instruction

- Assist in delivering assigned clinical and skills-laboratory teaching activities under the direction of the Head of Department and relevant module leaders.
- Demonstrate dental procedures, techniques, use of instruments, infection-control practices, and professional behaviour to students.
- Assist in supervising students during simulation, pre-clinical, and clinical learning activities and ensure that they work within their approved level of competence.
- Provide clear, constructive, and timely feedback on students' practical performance and professional conduct.
- Assist in preparing teaching spaces, clinical stations, instruments, materials, models, and equipment for scheduled learning activities.
- Contribute to practical assessments, competency checks, objective structured clinical examinations, and maintenance of assessment records when assigned.

Patient Care and Clinical Service

- Assess, treat, or support the treatment of patients within the postholder's qualifications, professional registration, competence, and authorised clinical scope.
- Ensure that patient care is respectful, safe, evidence-based, appropriately supervised, and accurately documented.
- Obtain or verify the required consent and explain procedures to patients clearly and professionally.
- Recognise clinical risks or complications and seek support or refer matters promptly to the line manager.
- Contribute to maintaining an appropriate range and number of clinical cases for student learning, subject to patient safety and service requirements.

Safety, Equipment and Administration

- Ensure compliance with infection-control, sterilisation, radiation-safety, clinical-waste, health and safety, and emergency procedures.
- Check the condition and availability of instruments, equipment, and materials and report faults, shortages, or hazards promptly.
- Maintain accurate student, patient, treatment, assessment, incident, and equipment records as required.

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- Support clinic and skills-laboratory schedules, stock control, outreach activities, and accreditation requirements.

Confidentiality

- Maintain the confidentiality of patient, student, assessment, clinical, staff, and University information and records at all times.
- Discuss patient and student matters only with authorised persons and through approved channels.

Other Duties

- Perform any other reasonable duties consistent with the nature and level of the post as requested by the line manager.

PERSON SPECIFICATION

Qualifications and Registration

- A Bachelor of Dental Surgery, Doctor of Dental Surgery, or equivalent recognised dental qualification.
- Current professional registration or eligibility to practise dentistry in the Kurdistan Region of Iraq, as required.
- Completion of the required internship or foundation training.
- A postgraduate qualification in dentistry, dental education, or a relevant clinical discipline is desirable.

Experience

- Relevant clinical experience following completion of internship or foundation training.
- Experience of supervising, mentoring, demonstrating procedures to, or teaching dental students is desirable.
- Experience in a dental clinic, simulation laboratory, or university teaching environment is desirable.

Knowledge and Skills

- Sound knowledge of general dental practice, clinical safety, infection control, patient consent, and professional ethics.
- Ability to demonstrate dental procedures clearly and provide constructive feedback to students.



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- Strong communication and interpersonal skills with students, patients, colleagues, and other stakeholders.
- Ability to maintain accurate clinical, student, and assessment records.
- Ability to teach and communicate effectively in English. Kurdish and Arabic language skills are an advantage.
- Ability to use relevant clinical, educational, and Microsoft Office systems.

Personal Attributes

- Patient-centred, safety-conscious, professional, and ethically responsible.
- Supportive and respectful approach to student learning.
- Able to work calmly and effectively as part of a clinical and academic team.
- Reliable, organised, adaptable, and committed to continuous professional development.

HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd, indicating the specific Vacancy Title: Laboratory Assistant in Dentistry, and inserting the most recent passport-size photo in the designated area on the Application Form.
- Only complete applications, consisting of the Application Form (with the most recent photo), Personal Statement, and CV, will be considered.
- The photo must be 45mm x 35mm and no less than 150 pixels in quality.
- Applications that do not specify the vacancy applied for will not be considered.
- An Application Form is available under 'Vacancies' on the University website (www.ukh.edu.krd).
- Only short-listed candidates will be contacted for an interview.

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