



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

Vacancy Announcement

Lecturer/Assistant or Associate Professor/Professor in English Literature

The English Language Programme is making significant investment in new academic positions to support its strategic development within the next five years to enable the Programme to be an active player in the field of English Language and Literature.

The recruited post-holder will endeavour to contribute to the success and the growth of the Programme by being able to teach a broad range of subjects within the field of English Literature.

VACANCY TITLE:	Lecturer/Assistant or Associate Professor/Professor in English Literature
VACANCIES AVAILABLE:	One
SCHOOL - PROGRAMME:	School of Social Sciences – English Language
JOB FAMILY:	Academic
TYPE OF CONTRACT:	FTE
HOURS OF WORK:	40 Hours/Week (Normally 08:30 AM – 4:30 PM, Sunday – Thursday)
PLACE OF WORK:	University of Kurdistan Hewlêr
REPORTING TO:	Dean of the School
APPOINTMENT DURATION:	One Year
PROBATION:	Three Months
APPLICATION DEADLINE:	Applications is open until the position is filled
JD VERSION:	110625

DUTIES AND RESPONSIBILITIES

Teaching:

- Be able to deliver (3 – 5) modules per semesters to undergraduate and postgraduate students with the flexibility to teach a broad range of subjects within the field of English Literature.
 - Be able to participate in designing modules and programmes in English Literature whenever required to reflect the latest developments in the subject area(s). This should be done in accordance with the University quality enhancement policy and processes, in addition to professional body requirements and with the aim of creating interest and learning amongst students.
 - Design and implement appropriate assessment methods corresponding to targeted learning outcomes in the module descriptors, ensure established standards are maintained and timescales adhered to. Provide support, counselling, and tutorials to students.
 - Stimulate the students to have the opportunity to be engaged and challenged.
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- Supervise undergraduate and postgraduate dissertations and projects relating to English Literature, especially in these areas of specialisation: (English Drama, Modern English Poetry, Contemporary English and American Fiction (Novel and Short story), Literary Criticism, and Comparative Literature).
- Provide constructive and timely feedback to students and other stakeholders and advise on areas of concern and suggest improvement.
- Provide general support to students with scheduled office hours, tutorials and follow up on student attendance and progress.

Research:

- Carry out research and scholarly activities as well as publishing in areas of specialisation. Ensure research outcomes are relevant and applicable to key areas of teaching and benefit the students, University and the Kurdistan Region.
- Present academic papers at credible academic gatherings such as but not limited to conferences and symposiums (nationally and internationally).
- Write expert reports, letters or other documents dealing with complex, contentious, and sensitive situations (e.g., writing a project plan for a committee, writing reports to grant awarding bodies on progress of research projects, preparing written analysis of research data).
- Follow up on improving the quality of research and support the role of the University as a leader in the region.

Administration:

- Actively participate in academic and administrative committees formed on Programme, School, and University levels.
- Contribute to the administrative/management tasks (i.e., marketing, student recruitment, directing/coordinating Programmes, module co-ordination, etc.) as and when required.

Additionally, the selected applicant to undertake any other Teaching, Research & Administrative reasonable duties to commensurate with the nature of the post and as requested by the line manager.

Society Engagement:

- Contribute, where appropriate, to knowledge transfer, leadership, public service, income generation and consultancy activities of the University.



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PERSON SPECIFICATIONS

The post-holder should have the following qualifications, skills, and competencies:

- A recognised Teaching Certificate at university level.
- Fluency in English Language - Reading, Writing and Speaking (ability to teach in English). For those who are not native speakers, a valid English Proficiency Test document is required.
- A consistent record of teaching in the specialised area.
- The ability to comfortably teach across Programmes (3 – 5 modules), curricula and to supervise dissertations and project works.
- A strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning, and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research, and income generation.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.

HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd by indicating the specific Vacancy Title: Lecturer/Assistant or Associate Professor/Professor in English Literature and inserting the most recent passport-size photo in the area provided on the application form.
 - Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
 - The size of the photo must be 45mm x 35mm with no less than 150 pixels for quality.
 - Any application that does not specify the vacancy applied for will not be considered.
 - An Application Form is available at 'Vacancies' on the University website (<http://www.ukh.edu.krd>) or click [here](#) to download it.
 - Only short-listed candidates will be contacted for an interview.
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