



University of Kurdistan Hewlêr  
زانکۆی کوردستان ههولێر

### **Vacancy Announcement**

#### **Lecturer/Assistant or Associate Professor/Professor in Politics and International Relations**

The School of Social Sciences (SSS) is making significant investments in new academic positions to support its strategic development within the next five years to enable the School to be an active player in the fields of Politics and International Relations.

The post-holder will contribute to the success and growth of the School by engaging in teaching a broad range of subjects, supporting the School's senior management, conducting research and scholarly activities, supervising undergraduate and postgraduate projects, and providing academic support to students.

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**VACANCY TITLE:** Lecturer/Assistant or Associate Professor/Professor in Politics and International Relations

**NUMBER OF VACANCIES:** One

**SCHOOL:** School of Social Sciences (SSS) – Politics and International Relations Programme

**JOB FAMILY:** Academic

**TYPE OF CONTRACT:** FTE

**HOURS OF WORK:** Full-time, 40 hours/week

**PLACE OF WORK:** University of Kurdistan Hewlêr

**REPORTING TO:** Dean of the School

**CONTRACT DURATION:** One Year

**PROBATION:** Three Months

**APPLICATION DEADLINE:** Application is open until the position is filled.

**JD VERSION:** 190625-6

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## **DUTIES AND RESPONSIBILITIES**

### Teaching:

- Deliver a minimum of (3-5) modules per semester to undergraduate and postgraduate students with the flexibility to teach a broad range of modules within the fields of Politics and International Relations, mainly in comparative politics.
- Be able to participate in designing modules and Programmes in Politics and International Relations whenever required to reflect the latest developments in the subject area(s). This should be done in alignment with the University QA policy and processes.
- Design and implement appropriate assessment methods corresponding to targeted learning outcomes in the module descriptors, ensuring established standards are maintained and timescales adhered to. Provide support, counselling, and tutorials to students.
- Supervise undergraduate and postgraduate dissertations and projects relating to Politics and International Relations.
- Provide constructive and timely feedback to students and other stakeholders, and advise on areas of concern and suggest improvement.
- Provide general support to students with scheduled office hours, tutorials, and follow-up on student attendance and progress.

### Research:

- Carry out research and scholarly activities as well as publishing in areas of specialisation. Ensure Research outcomes are relevant and applicable to key areas of teaching and benefit the students, University and the Kurdistan Region of Iraq (KRI).
- Present academic papers at credible academic gatherings, such as but not limited to conferences and symposiums (nationally and internationally).
- Write expert reports, letters, or other documents dealing with complex, contentious, and sensitive situations (e.g., writing a project plan for a committee, writing reports to grant awarding bodies on the progress of research projects, and preparing written analysis of research data).
- Follow up on improving the quality of research and support the role of the University as a leader in the region.

### Administration:

- Actively participate in academic and administrative committees formed on programme, school, and university levels.
- Contribute to the administrative/management tasks (i.e., marketing, student recruitment, directing programme, module coordination, etc.) as and when required.

Additionally, the selected applicant to undertake any other Teaching, Research & Administrative reasonable duties commensurate with the nature of the post and as requested by the line manager.



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Society Engagement:

- Contribute, where appropriate, to knowledge transfer, leadership, public service, income generation, and consultancy activities of the University.

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**PERSON SPECIFICATIONS**

The post-holder should have the following qualifications, skills, and competencies:

- A recognised Teaching Certificate at the university level.
- Fluency in the English Language - Reading, Writing, and Speaking (ability to teach in English).
- A consistent record of teaching in the specialized area.
- The ability to comfortably teach across the School (minimum of 3 -5 modules), and curricula, and to supervise dissertations and project works.
- A strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning, and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high-quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research, and income generation.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.

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**HOW TO APPLY**

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to [jobs@ukh.edu.krd](mailto:jobs@ukh.edu.krd) by indicating the specific Vacancy Title: **Lecturer/Assistant or Associate Professor/Professor in Politics and International Relations** and inserting the most recent passport-size photo in the area provided on the application form.
- Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
- The size of the photo must be 45mm x 35mm with no less than 150 pixels for quality.
- Any application that does not specify the vacancy applied for will not be considered.
- An Application Form is available at 'Vacancies' on the University website (<http://www.ukh.edu.krd>) or click [here](#) to download it.
- Only short-listed candidates will be contacted for an interview.