



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

Vacancy Announcement

Lecturer/Assistant or Associate Professor/Professor in Management

The School of Management and Economics (SME) is making significant investments in new academic positions to support its strategic development within the next five years to enable the Programme to be an active player in the field of Business & Management and cognate subject areas.

The recruited post-holder will endeavour to contribute to the success and the growth of the Programme by being able to teach a broad range of subjects within the field of Management.

VACANCY TITLE:	Lecturer/Assistant or Associate Professor/Professor in Management
VACANCIES AVAILABLE:	One
SCHOOL - PROGRAMME:	School of Management and Economics (SME) – Business & Management, and Economics & Finance
JOB FAMILY:	Academic
TYPE OF CONTRACT:	FTE
HOURS OF WORK:	40 Hours/Week (Normally 08:30 AM – 4:30 PM, Sunday – Thursday)
PLACE OF WORK:	University of Kurdistan Hewlêr
REPORTING TO:	Dean of the School
APPOINTMENT DURATION:	Three Years
PROBATION:	Six Months
APPLICATION DEADLINE:	Applications are open until the position is filled
JD VERSION:	120325



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DUTIES AND RESPONSIBILITIES

Teaching:

- Be able to deliver at least 12 hours of teaching per semester to undergraduate and postgraduate students with the flexibility to teach a broad range of subjects within the field of Management.
- Be able to participate in designing modules and programmes in Management whenever required to reflect the latest developments in the subject area(s). This should be done in accordance with the University quality enhancement policy and processes, in addition to professional body requirements, and with the aim of creating interest and learning amongst students.
- Design and implement appropriate assessment methods corresponding to targeted learning outcomes in the module descriptors, ensuring established standards are maintained and timescales adhered to. Provide support, counselling, and tutorials to students.
- Stimulate the students to have the opportunity to be engaged and challenged.
- Supervise undergraduate and postgraduate dissertations and projects relating to Management, especially in areas of specialisation.
- Provide constructive and timely feedback to students and other stakeholders and advise on areas of concern and suggest improvement.
- Provide general support to students with scheduled office hours, tutorials, and follow-up on student attendance and progress.

Research:

- Carry out research and scholarly activities as well as publishing in areas of specialisation in ABS/ABDC-listed journals. Ensure research outcomes are relevant and applicable to key areas of teaching and benefit the students, University, and the Kurdistan Region.
- Present academic papers at credible academic gatherings such as but not limited to conferences and symposiums (nationally and internationally).
- Write expert reports, letters or other documents dealing with complex, contentious, and sensitive situations (e.g., writing a project plan for a committee, writing reports to grant awarding bodies on the progress of research projects, preparing written analysis of research data).
- Follow up on improving the quality of research and support the role of the University as a leader in the region.

Administration:

- Actively participate in academic and administrative committees formed on Programme, School, and University levels.
- Contribute to the administrative/management tasks (i.e., marketing, student recruitment, directing/coordinating Programmes, module co-ordination, etc.) as and when required.

Additionally, the selected applicant to undertake any other Teaching, Research & Administrative reasonable duties to commensurate with the nature of the post and as requested by the line manager.



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Society Engagement:

- Contribute, where appropriate, to knowledge transfer, leadership, public service, income generation, and consultancy activities of the University.

PERSON SPECIFICATIONS

The post-holder should have the following qualifications, skills, and competencies:

- PhD in Management or cognate subject areas (e.g., Business Administration, Marketing).
- A recognised Teaching Certificate at the university level or HEA fellowship or commitment to achieve one of these within a year of joining.
- Fluency in English Language - Reading, Writing, and Speaking (ability to teach in English).
- A consistent record of teaching in the specialised area.
- The ability to comfortably teach at least 12 hours across Programmes and to supervise dissertations and project works.
- A strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning, and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high-quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research, and income generation.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.

HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and a Cover Letter (preferably in 2 A4 pages) to jobs@ukh.edu.krd by indicating the specific Vacancy Title: Lecturer/Assistant or Associate Professor/Professor in Management and inserting the most recent passport-size photo in the area provided on the application form.
- Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
- The size of the photo must be 45mm x 35mm with no less than 150 pixels for quality.
- Any application that does not specify the vacancy applied for will not be considered.
- An Application Form is available at 'Vacancies' on the University website (<http://www.ukh.edu.krd>) or click [here](#) to download it.
- Only short-listed candidates will be contacted for an interview.