



University of Kurdistan Hewlêr  
زانکۆی کوردستان ههولێر

## Vacancy Announcement

### Part-time Positions at the School of Medicine (SoM)

The School of Medicine at the University of Kurdistan Hewlêr (UKH) is currently seeking qualified individuals for part-time positions as Lecturers, Assistant Professors, Associate Professor, and Professors. These positions are available in the following specialised areas within the field of Medicine. The details of the working hours and number of vacancies are outlined in the table below:

Vacancy Title (Specialisation Area)	Number of Vacancies	Working Hours/Week
Medicine	Two	12 Hours/Week
Surgery	Three	12 Hours/Week
Pediatrics	Two	10 Hours/Week
Obstetrics and Gynaecology	Two	10 Hours/Week
Emergency Medicine	One	20 Hours/Week
Family and Community Medicine	Three	20 Hours/Week
Pharmacy	Three	(1 of 3) 20 Hours/Week + (2 of 3) 10 Hours/Week

<b>SCHOOL:</b>	School of Medicine (SoM)
<b>JOB FAMILY:</b>	Academic
<b>TYPE OF CONTRACT:</b>	PTE
<b>PLACE OF WORK:</b>	University of Kurdistan Hewlêr – School of Medicine
<b>REPORTING TO:</b>	Dean of the School
<b>APPOINTMENT DURATION:</b>	1 Years
<b>PROBATION:</b>	3 Months
<b>APPLICATION DEADLINE:</b>	Application is open until the position is filled.
<b>JD VERSION:</b>	140724-3



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## Duties and Responsibilities

### Teaching:

- Deliver certain modules per semester to undergraduate and postgraduate students across a broad range of subjects within the area of Specialisation.
- Participate in designing modules and programmes to reflect the latest developments in the subject area(s), aligning with University QA policies and professional, statutory, and regulatory body requirements.
- Design and implement appropriate assessment methods corresponding to targeted learning outcomes in module descriptors, ensuring established standards are maintained and timescales adhered to.
- Provide support, counselling, and tutorials to students, including supervising undergraduate and postgraduate dissertations and projects.
- Provide constructive and timely feedback to students and other stakeholders, advising on areas of concern and suggesting improvements.
- Offer general support to students with scheduled office hours, tutorials, and follow-up on student attendance and progress.

### Research:

- Conduct research and scholarly activities, publishing in areas of Specialisation. Ensure research outcomes are relevant to teaching and benefit students, the University, and the Kurdistan Region of Iraq (KRI).
- Present academic papers at national and international conferences and symposiums.
- Write expert reports, letters, or other documents dealing with complex, contentious, and sensitive situations.
- Enhance the quality of research and support the University's role as a regional leader.

### Administration:

- Actively participate in academic and administrative committees at the programme, school, and university levels.
- Contribute to administrative/management tasks such as marketing, student recruitment, directing programmes, and module coordination as required.



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Additionally, undertake any other reasonable duties commensurate with the nature of the post as requested by the line manager.

**Society Engagement:**

- Contribute to knowledge transfer, leadership, public service, income generation, and consultancy activities of the University where appropriate.

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**Person Specifications**

**General Requirements:**

- A recognised Teaching Certificate at the university level.
- Fluency in English Language - Reading, Writing, and Speaking (ability to teach in English).
- A consistent record of teaching in the specialised area.
- The ability to comfortably teach across Programmes, and curricula, and to supervise dissertations and project works.
- Strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning, and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high-quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research, and income generation.
- Experience in doctoral programme management and successful supervision to completion is an advantage.
- Ability to deal with sensitive information with discretion and to always maintain confidentiality.



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### How To Apply

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to [jobs@ukh.edu.krd](mailto:jobs@ukh.edu.krd), indicating the specific Vacancy Title: Lecturer/Assistant or Associate Professor in [Specialisation] and inserting the most recent passport-size photo in the area provided on the application form.
  - Only complete applications, including the Application Form (with the most recent photo), Personal Statement, and CV, will be considered.
  - The photo must be 45mm x 35mm with no less than 150 pixels for quality.
  - Applications that do not specify the vacancy applied for will not be considered.
  - An Application Form is available at 'Vacancies' on the University website (<http://www.ukh.edu.krd>).
  - Only short-listed candidates will be contacted for an interview.
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