



University of Kurdistan Hewlêr
زانكۆی كوردستان ههولێر

Vacancy Announcement

Lecturer or Assistant Professor in Family Medicine

The University of Kurdistan Hewlêr is making significant investments in new academic positions to support its strategic development within the next five years to enable the School to be a key player in the field of Medical Sciences - Family Medicine, nationally, and internationally.

The Lecturer or Assistant Professor in Family Medicine will contribute to the success and growth of the School, especially in the areas of specialisation.

| | |
|------------------------------|--|
| VACANCY TITLE: | Lecturer or Assistant Professor in Family Medicine |
| VACANCIES AVAILABLE: | Two (2) |
| SCHOOL: | School of Medicine (SoM) |
| JOB FAMILY: | Academic |
| TYPE OF CONTRACT: | PTE 0.5 |
| HOURS OF WORK: | 20 Hours/Week |
| PLACE OF WORK: | University of Kurdistan Hewlêr – School of Medicine |
| REPORTING TO: | Dean of the School |
| APPOINTMENT DURATION: | 1 Year |
| PROBATION: | 3 Months |
| APPLICATION DEADLINE: | The application is open until the position is filled |
| JD VERSION: | 090123-2 |



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

DUTIES AND RESPONSIBILITIES

Teaching:

- Teach Family Medicine modules and fulfil all relevant duties associated with it.
- Be able to deliver modules to undergraduate students with the flexibility to teach a broad range of subjects within the field of Family Medicine.
- Be able to participate in designing modules and programmes in Family Medicine whenever required to reflect the latest developments in the subject area(s). This should be done in accordance with the University quality enhancement policy and processes, in addition to professional body requirements and with the aim of creating interest and learning amongst students.
- Design and implement appropriate assessment methods corresponding to targeted learning outcomes in the module descriptors, ensure established standards are maintained and timescales adhered to.
- Provide support, and tutorials to students.
- Stimulate the students to have the opportunity to be engaged and challenged.
- Supervise undergraduate dissertations and projects relating to Family Medicine.
- Provide constructive and timely feedback to students and other stakeholders and advise on areas of concern and suggest improvements.
- Provide general support to students with scheduled office hours, tutorials, and follow-up on student attendance and progress.

Research:

- Carry out research and scholarly activities as well as publishing in areas of Family Medicine.
- Ensure research outcomes are relevant and applicable to key areas of teaching and benefit the students, University, and the Kurdistan Region.
- Present academic papers at credible academic gatherings such as but not limited to conferences and symposiums (nationally and internationally).
- Write expert reports, letters, or other documents dealing with complex, contentious and sensitive situations (e.g. writing a project plan for a committee, writing reports to grant awarding bodies on the progress of research projects, and preparing written analysis of research data).
- Follow up on improving the quality of research and support the role of the University as a leader in the region.



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

Administration:

- Actively participate in academic and administrative committees formed on Departmental, School, and University levels.
- Contribute to the administrative/management tasks (i.e. marketing, student recruitment, directing or coordinating programmes, module coordination, etc.) as and when required.

Additionally, the selected applicant is to undertake any other Teaching, Research & Administrative reasonable duties commensurate with the nature of the post and as requested by the line manager.

Society Engagement:

- Contribute, where appropriate, to knowledge transfer, leadership, public service, income generation, and consultancy activities of the University.

PERSON SPECIFICATIONS

The post-holder should have the following qualifications, skills, and competencies:

Assistant Professor:

- A candidate can be employed directly as an Assistant Professor by UKH provided that he/she is a holder of a PhD from an accredited university and has the credentials that qualify him/her for that post provided that the candidate has held the title of Lecturer or equivalent in an academic institution.
 - Minimum of 5 years of teaching experience in Higher Education and carrying out research. A Higher Education Teaching Certificate is required.
 - Minimum of 5 peer-reviewed articles published in Thomson Reuters, SCOPUS, or DOAJ-listed journals.
 - Published book(s) or book chapter(s) is an advantage.

Lecturer:

- All candidates in teaching capacity who are fresh PhD holders are appointed as Lecturers. Candidates from Kurdistan Region and Iraq with no teaching certificate will be offered a three-month training to obtain such a certificate while other candidates will be required to present a recognized teaching certificate as part of their employment documents.
- Fresh PhD holders must have 2-3 publications in standard journals relating to their degrees.



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

General Requirements:

- Significant Academic and Administrative experience (such as curriculum development, quality assurance and accreditation, student assessment, etc.) preferably at a College of Medicine.
- A recognised Teaching Certificate at the university level.
- Fluency in the English Language - Reading, Writing, and Speaking (ability to teach in English).
- A consistent record of teaching in the specialized area.
- The ability to comfortably teach across programmes, curricula and to supervise dissertations and project works.
- Strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning, and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high-quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research, and income generation.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.

HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd by indicating the specific Vacancy Title: Lecturer or Assistant Professor in Family Medicine and inserting the most recent passport-size photo in the area provided on the application form.
- Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
- The size of the photo must be 45mm x 35mm with no less than 150 pixels for the quality.
- Any application that does not specify the vacancy applied for will not be considered.
- An Application Form is available at 'Vacancies' on the University website (<http://www.ukh.edu.krd>).
- Only short-listed candidates will be contacted for an interview.