



University of Kurdistan Hewlêr
زانکۆی کوردستان ههولێر

Vacancy Announcement
Engineer

The University of Kurdistan Hewlêr is a leading modern University in the Kurdistan Region – Iraq and we are at an exciting stage in our development. The post-holder will contribute as an Engineer to mainly oversee, prepare, edit and present Engineering designs, projects, and/or proposals as required.

VACANCY TITLE:	Engineer
VACANCIES AVAILABLE:	1 (one)
DEPARTMENT:	Maintenance and Services (M&S)
JOB FAMILY:	Administration
TYPE OF CONTRACT:	PTE 0.5
HOURS OF WORK:	20 Hours/Week
PLACE OF WORK:	University of Kurdistan Hewlêr
REPORTING TO:	Director of M&S
APPOINTMENT DURATION:	1 Year
PROBATION:	3 Months
APPLICATION DEADLINE:	The application is open until the position is filled
JD VERSION:	200922



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DUTIES AND RESPONSIBILITIES

The Engineer, in consultation with the line-manager, will:

- Prepare, edit, improve and present design proposals.
- Plan and develop engineering projects of the University.
- Make regular site visits to check on progress and report accordingly.
- Negotiate with contractors and other professionals as required.
- Discuss ideas, objectives, requirements and budget of a project.
- Prepare required budget and cost analysis reports.
- Specify the nature and quality of materials required.
- Undertake technical and feasibility studies.
- Undertake complex calculations as required.
- Liaise with other members of the University or the Department and a variety of professionals including Engineers.
- Resolve design and development problems.
- Use a range of computer packages for preparing, editing and/or developing detailed Engineering designs.
- Make sure the relevant projects comply with legal requirements.
- Assess the sustainability and environmental impact of projects.
- Undertake any other reasonable duties commensurate with the nature of the post and as requested by the line-manager.

PERSON SPECIFICATIONS

The Engineer should have:

- Minimum of a Bachelor's degree in the field of Architectural Engineering with a minimum of 5 years of experience.
- Fluency in the English Language - Reading, Writing, and Speaking. The ability to read, write, and speak in Kurdish and Arabic languages is an advantage.
- Excellent IT skills including Engineering and design-related software.
- Mathematical and technical skills including, but not limited to, cost analysis.
- Ability to design, plan and manage building and construction projects and their budgets.
- Strong up-to-date knowledge of subject areas.
- Interpersonal, planning, and organisational skills.
- Ability to work under pressure and independently.
- A good team player with the ability to work harmoniously with colleagues and professionals of all cultures and backgrounds.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.



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HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd by indicating the Vacancy Title and inserting the most recent passport-size photo in the area provided on the application form.
 - Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
 - The size of the photo must be 45mm x 35mm with no less than 150 pixels for quality.
 - Any application that does not specify the vacancy applied for will not be considered.
 - An Application Form is available at Vacancies on the University website (<http://www.ukh.edu.krd>).
 - Only short-listed candidates will be contacted for an interview.
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