**Vacancy Announcement**

**Engineer**

The University of Kurdistan Hewlêr is a leading modern University in the Kurdistan Region – Iraq and we are at an exciting stage in our development. The post-holder will contribute as an Engineer to mainly oversee, prepare, edit and present Engineering designs, projects, and/or proposals as required.

<table>
<thead>
<tr>
<th><strong>VACANCY TITLE:</strong></th>
<th>Engineer</th>
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<tbody>
<tr>
<td><strong>VACANCIES AVAILABLE:</strong></td>
<td>1 (one)</td>
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<tr>
<td><strong>DEPARTMENT:</strong></td>
<td>Maintenance and Services (M&amp;S)</td>
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<td><strong>JOB FAMILY:</strong></td>
<td>Administration</td>
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<tr>
<td><strong>TYPE OF CONTRACT:</strong></td>
<td>PTE 0.5</td>
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<tr>
<td><strong>HOURS OF WORK:</strong></td>
<td>20 Hours/Week</td>
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<td><strong>PLACE OF WORK:</strong></td>
<td>University of Kurdistan Hewlêr</td>
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<td><strong>REPORTING TO:</strong></td>
<td>Director of M&amp;S</td>
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<td><strong>APPOINTMENT DURATION:</strong></td>
<td>1 Year</td>
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<td><strong>PROBATION:</strong></td>
<td>3 Months</td>
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<td><strong>APPLICATION DEADLINE:</strong></td>
<td>The application is open until the position is filled</td>
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<td><strong>JD VERSION:</strong></td>
<td>200922</td>
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DUTIES AND RESPONSIBILITIES

The Engineer, in consultation with the line-manager, will:

- Prepare, edit, improve and present design proposals.
- Plan and develop engineering projects of the University.
- Make regular site visits to check on progress and report accordingly.
- Negotiate with contractors and other professionals as required.
- Discuss ideas, objectives, requirements and budget of a project.
- Prepare required budget and cost analysis reports.
- Specify the nature and quality of materials required.
- Undertake technical and feasibility studies.
- Undertake complex calculations as required.
- Liaise with other members of the University or the Department and a variety of professionals including Engineers.
- Resolve design and development problems.
- Use a range of computer packages for preparing, editing and/or developing detailed Engineering designs.
- Make sure the relevant projects comply with legal requirements.
- Assess the sustainability and environmental impact of projects.
- Undertake any other reasonable duties commensurate with the nature of the post and as requested by the line-manager.

PERSON SPECIFICATIONS

The Engineer should have:

- Minimum of a Bachelor’s degree in the field of Architectural Engineering with a minimum of 5 years of experience.
- Fluency in the English Language - Reading, Writing, and Speaking. The ability to read, write, and speak in Kurdish and Arabic languages is an advantage.
- Excellent IT skills including Engineering and design-related software.
- Mathematical and technical skills including, but not limited to, cost analysis.
- Ability to design, plan and manage building and construction projects and their budgets.
- Strong up-to-date knowledge of subject areas.
- Interpersonal, planning, and organisational skills.
- Ability to work under pressure and independently.
- A good team player with the ability to work harmoniously with colleagues and professionals of all cultures and backgrounds.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.
HOW TO APPLY

• Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd by indicating the Vacancy Title and inserting the most recent passport-size photo in the area provided on the application form.
• Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
• The size of the photo must be 45mm x 35mm with no less than 150 pixels for quality.
• Any application that does not specify the vacancy applied for will not be considered.
• An Application Form is available at Vacancies on the University website (http://www.ukh.edu.krd).
• Only short-listed candidates will be contacted for an interview.