University of Kurdistan Hewlêr

زانکۆی کوردستان هەولێر

Vacancy Announcement

Lecturer/Assistant or Associate Professor/Professor in Marketing

The Department of Business and Management is making significant investment in new academic positions to support its strategic development within the next five years to enable the department to be an active player in the field of Marketing.

The recruited post-holder will endeavour to contribute to the success and the growth of the department by being able to teach a broad range of subjects within the field of Marketing.

VACANCY TITLE:	Lecturer/Assistant or Associate Professor/Professor in Marketing
VACANCIES AVAILABLE:	1 [One]
SCHOOL/DEPARTMENT:	School of Management and Economics (SoME)/Business and Management Department
JOB FAMILY:	Academic
TYPE OF CONTRACT:	FTE
HOURS OF WORK:	40 Hours/Week (Normally 08:30 AM – 4:30 PM, Sunday – Thursday)
PLACE OF WORK:	University of Kurdistan Hewlêr
REPORTING TO:	Dean of the School/Chair of the Department
APPOINTMENT DURATION:	3 Years
PROBATION:	6 Months
APPLICATION DEADLINE:	Application is open until the position is filled
JD VERSION:	070822

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DUTIES AND RESPONSIBILITIES

<u>Teaching</u>:

- Be able to deliver (4 – 5) modules per semester to undergraduate and postgraduate students with the flexibility to teach a broad range of subjects within the field of Marketing and Business Management.
- Be able to participate in designing modules and programmes in Marketing whenever required to reflect the latest developments in the subject area(s). This should be done in accordance with the University quality enhancement policy and processes, in addition to professional body requirements and with the aim of creating interest and learning amongst students.
    - Supervise undergraduate and postgraduate dissertations and projects relating to Marketing and general Business Management.
- Design and implement appropriate assessment methods corresponding to targeted learning outcomes in the module descriptors, ensure established standards are maintained and timescales adhered to. Provide support, counselling and tutorials to students.
- Stimulate the students to have the opportunity to be engaged and challenged.
- Provide constructive and timely feedback to students and other stakeholders and advise on areas of concern and suggest improvement.
- Provide general support to students with scheduled office hours, tutorials and follow up on student attendance and progress.

<u>Research</u>:

- Carry out research and scholarly activities as well as publish in areas of specialization in Social Science Citation Index (SSCI), Science Citation Index Expanded (SCIE), Arts & Humanities Citation Index (AHCI) or Emerging Sources Citation Index (ESCI) Clarivate Analytics listed journals.
- Ensure research outcomes are relevant and applicable to key areas of teaching and benefit the students, University and the Kurdistan Region.
- Present academic papers at credible academic gatherings such as but not limited to conferences and symposiums (nationally and internationally).
- Write expert reports, letters or other documents dealing with complex, contentious and sensitive situations (e.g. writing a project plan for a committee, writing reports to grant awarding bodies on progress of research projects, preparing written analysis of research data).
- Follow up on improving the quality of research and support the role of the University as a leader in the region.

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Administration:

- Actively participate in academic and administrative committees formed on departmental, school and university levels.
- Contribute to the administrative/management tasks (i.e. marketing, student recruitment, chairmanship of the departments, module co-ordination, etc.) as and when required.

Additionally, the selected applicant to undertake any other Teaching, Research & Administrative reasonable duties to commensurate with the nature of the post and as requested by the line manager.

Society Engagement:

- Contribute, where appropriate, to knowledge transfer, leadership, public service, income generation and consultancy activities of the University.

PERSON SPECIFICATIONS

The post-holder should have the following qualifications, skills and competencies:

Professor:

- A candidate can be employed directly as a Professor by UKH provided that he/she is a holder of a PhD degree from a recognised university and has the credentials, research record and teaching experience that qualify for the post. In this case, the candidate must have held the post of at least Associate Professor in their previous post.

  o Minimum of 12 years of teaching experience in Higher Education and carrying out research. A Higher Education Teaching Certificate is required.
  o Minimum of 15 peer-reviewed articles in journals indexed in Web of Science's SSCI/SCIE/AHCI/SCOPUS list.
  o Published book(s) or book chapter(s) is an advantage.

Associate Professor:

- A candidate can be employed directly as an Associate Professor by UKH provided that, he/she is a holder of a PhD from a recognised university and has the credentials, research record and teaching experience that qualify him/her for that post. In this case, the candidate must have held the post of Assistant Professor or equivalent in their previous post.
  o Minimum of 8 years of teaching experience in Higher Education and carrying out research. A Higher Education Teaching Certificate is required.
  o Minimum of 10 peer-reviewed articles in journals indexed in Web of Science's SSCI/SCIE/AHCI/SCOPUS.
  o Published book(s) or book chapter(s) is an advantage.

Assistant Professor:

- A candidate can be employed directly as an Assistant Professor by UKH provided that he/she is a holder of a PhD from an accredited university and has the credentials that qualify him/her for that post provided that the candidate has held the title of Lecturer or equivalent in an academic institution.
  - o Minimum of 5 years of teaching experience in Higher Education and carrying out research. A Higher Education Teaching Certificate is required.
  - o Minimum of 5 peer-reviewed articles in journals indexed in Web of Science's SSCI/SCIE/AHCI/ESCI/SCOPUS.
  - o Published book(s) or book chapter(s) is an advantage.

Lecturer:

- All candidates in teaching capacity who are fresh PhD holders, are appointed as Lecturers. Candidates from Kurdistan Region and Iraq with no teaching certificate, will be offered a three-month training to obtain such a certificate while other candidates will be required to present a recognized teaching certificate as part of their employment documents.
- Fresh PhD holders must have 2-3 publications in SCOPUS or DOAJ journals relating to their degrees (preference will be given to candidates with articles published in Web of Science's SSCI/SCIE/AHCI/ESCI journals).

General Requirements:

- A recognised Teaching Certificate at university level.
- Fluency in English Language - Reading, Writing and Speaking (ability to teach in English). For those who are not native speakers, a valid English Proficiency Test document is required.
- A consistent record of teaching in the specialized area.
- The ability to comfortably teach across programmes (4 – 5 modules), curricula and to supervise dissertations and project works.
- A strong knowledge of subject areas combined with a broad subject background.
- Interpersonal, planning and organisational skills.
- A good team player with the ability to work harmoniously with colleagues and students of all cultures and backgrounds.
- Commitment to high quality teaching and fostering a positive learning environment for students.
- Commitment to continuous professional development, academic research and income generation.
- Ability to deal with sensitive information with discretion and to maintain confidentiality at all times.

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HOW TO APPLY

- Interested applicants are requested to email their Application Form, CV, and Personal Statement to jobs@ukh.edu.krd by indicating the specific Vacancy Title: Lecturer/Assistant or Associate Professor/Professor in Marketing and inserting the most recent passport size photo in the area provided on the application form.
- Only complete applications: Application Form (with the most recent photo), Personal Statement and CV will be considered.
- Size of the photo must be 45mm x 35mm with no less than 150 pixels for the quality.
- Any application that does not specify the vacancy applied for will not be considered.
- An Application Form is available at 'Vacancies' on the University website (http://www.ukh.edu.krd).
- Only short listed candidates will be contacted for an interview.